

Course Title	A – Z of Benefits	Duration	Four days	HB/CTB
About The Course	<p>This course is designed to ensure delegates have an in depth knowledge of all aspects of benefits and services.</p> <p>This includes eligible claimants, applicable amounts of benefit, claimant circumstances other state benefits.</p>			
Prerequisites	None			
Session	Aim	Content		
Introduction	To explain the aims of the course and understand particular objectives of individuals	<ul style="list-style-type: none"> ◆ Introductions ◆ Understand the objectives and the process of the course ◆ Agree what outcomes are required 		
Who can claim	To know who can claim Housing and Council Tax Benefit	<ul style="list-style-type: none"> ◆ What is HB & CTB ◆ Who can claim ◆ Qualifying criteria 		
Applicable Amounts	To understand how to calculate a claimant's applicable amount	<ul style="list-style-type: none"> ◆ Personal Allowances ◆ Premiums ◆ Calculating an Applicable Amount 		
Income & Capital	To know how to calculate income including tariff income from capital	<ul style="list-style-type: none"> ◆ What is treated as income ◆ Disregards ◆ Capital limits ◆ Tariff income 		
Assessing a Claim	To know how to assess a claim for Housing and Council Tax Benefit	<ul style="list-style-type: none"> ◆ Maximum benefit ◆ Non-Dependant charges ◆ Tapering 		
Other Welfare Benefits	To be able to identify how a claimant may qualify for other state benefits	<ul style="list-style-type: none"> ◆ Income Support ◆ Job Seekers Allowance ◆ ESA ◆ Other State benefits ◆ Qualification criteria 		
Book this course now :				
Cost	Price Code I			
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