

Course Title	Authorised Officer Powers	Duration	One day	Investigations
Aim	<p>The PoSH Fraud Act and <i>Local Council Tax Reduction Scheme</i> regulations gave investigators statutory powers to obtain information directly from a variety of sources. Due to the intrusive nature of the powers, before being authorised, organisations will wish to be certain that each <i>Authorised Officer</i> knows exactly how the powers may be used.</p> <p>This course covers the powers, when they may be used and how to use them. It identifies the differences between each grant of the powers and relationship between these powers and acquisition of <i>Communications Data</i> using RIPA. It includes the use of DPA requests, when AO or RIPA does not provide a route to the information you need, and the use of PoCA powers during an investigation.</p> <p>By the end of the training you will be able to justify your actions and show that you were acting lawfully ; subject to passing an assessment delegates, will receive certification in order that they may be authorised to use the powers.</p>			
Prerequisites	Delegates <u>must</u> have a general understanding of the rules surrounding investigations.			
<ul style="list-style-type: none"> • Delegates must complete a small amount of pre-course work prior to attending this event. • Certification depends upon successful completion of an assessment undertaken during the course. 				
Outcomes		Content		
State the sources of the Authorised Officer powers and when each may be used.		<ul style="list-style-type: none"> ◆ LCTRS (Fraud and Enforcement (England)) Regulations 2013 ◆ PoSH Fraud Act 2013 ◆ Letters, forms and <i>codes of practice</i> 		
Select appropriate methods for obtaining relevant information from appropriate bodies.		<ul style="list-style-type: none"> ◆ Who can and cannot be contacted ◆ The information that can be obtained ◆ Different methods of obtaining information (including partner LAs and NAFN) ◆ Alternative options for obtaining information (including RIPA, DPA and PoCA) 		
Demonstrate that you understand the enforcement process.		<ul style="list-style-type: none"> ◆ How to request information ◆ The process leading up to enforcement ◆ The offence of <i>obstruction</i> and how to prove it 		
Demonstrate a working knowledge of the consequences of misusing the Authorised Officer powers.		<ul style="list-style-type: none"> ◆ Confidentiality under SSAA and DPA ◆ The Human Rights Act ◆ The Computer Misuse Act ◆ Accessing electronic data and unlawful access 		
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Cost	Price Code B			
To book this event	Call Mike or Jill now on : 033 0022 8262 e-mail : bookings@its-training-uk.com			