

Course Title	BTEC Module 1 – Core Skills for Investigators		Duration	5 Days	Investigations
Outcomes	By the end of this training, your delegate will: <ul style="list-style-type: none"> ✓ decide when to open a file and maintain that file whilst staying within the law ✓ know how to analyse incoming intelligence ✓ be able to plan and carry out effective PEACE interviews ✓ be confident about writing their own statements 				
Prerequisites	None				
<i>NB : This course forms part of a BTEC qualification and includes delegate assessment during the course. You will be required to complete some pre-course work prior to attending this event.</i>					
Session	Aim	Content			
Introduction	Explain the aims of the course and understand particular objectives of individuals.	<ul style="list-style-type: none"> ◆ Introductions ◆ Understand the objectives and the process of the course ◆ Agree what outcomes are required 			
Investigation Skills	Know when to open a file and maintain the file whilst staying within the law.	<ul style="list-style-type: none"> ◆ File records ◆ Intelligence grading ◆ Scoring risk ◆ Investigation definitions ◆ Timelines 			
Risk Assessment & Intelligence Grading	Know how to analyse incoming intelligence and information.	<ul style="list-style-type: none"> ◆ The NCIS 5x5x5 model ◆ Handling codes ◆ Disseminating information ◆ Impact of the Human Rights Act ◆ Using Risk Assessment ◆ Selecting the appropriate case following risk assessment 			
Investigative Interviewing	Be able to carry out and plan an effective PEACE interview.	<ul style="list-style-type: none"> ◆ Checking your objectives ◆ Using evidence during an interview ◆ The <i>Conversation Management</i> cycle ◆ Creating an atmosphere of trust & explaining the process ◆ Setting realistic objectives 			
Quality Witness Statements	Be confident when writing statements.	<ul style="list-style-type: none"> ◆ Testimony and hearsay evidence ◆ ADVOKATE ◆ How to write a production statement ◆ Civil Depositions ◆ Criminal Justice Act 2003 			
Book this course now :					
Cost	This module is made up of four courses; please refer to the individual information sheets for prices. If you choose to register for a BTEC, a registration fee is payable.				
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