

Course Title	BTEC Module 3 – Interviewing Suspects and Case Disposal	Duration	5 Days	Investigation
Outcomes	By the end of this training, your delegate will: <ul style="list-style-type: none"> <li>✓ plan and undertake interviews in accordance with the Police and Criminal Evidence Act</li> <li>✓ evaluate evidence, decide on the most appropriate disposal and prepare relevant papers/notices as appropriate</li> <li>✓ organise court appearances, appearing in whatever capacity (witness / officer in case / presenting officer) is appropriate</li> <li>✓ correctly administer an official caution and take appropriate steps to have it recorded</li> </ul>			
Prerequisites	None			
<i>NB : This course forms part of a BTEC qualification and includes delegate assessment during the course. You will be required to complete some pre-course work prior to attending this event.</i>				
Session	Aim	Content		
Introduction	Explain the aims of the course and understand particular objectives of individuals.	<ul style="list-style-type: none"> <li>◆ Introductions</li> <li>◆ Understand the objectives and the process of the course</li> <li>◆ Agree what outcomes are required</li> </ul>		
Prosecution Interviewing	Know how to plan and carry out an effective PACE interview.	<ul style="list-style-type: none"> <li>◆ Why PACE?</li> <li>◆ The caution</li> <li>◆ The P.E.A.C.E model</li> <li>◆ Vulnerable persons</li> <li>◆ Solicitors</li> <li>◆ Prepared statements</li> </ul>		
Alternatives to Prosecution	Know what courses of action are available and how to select the appropriate option.	<ul style="list-style-type: none"> <li>◆ Types of sanctions</li> <li>◆ Appropriate penalties</li> <li>◆ The caution process</li> <li>◆ Interviewing for sanctions</li> <li>◆ LA policy</li> </ul>		
Prosecution Files	Know how to construct a prosecution file.	<ul style="list-style-type: none"> <li>◆ Plea files</li> <li>◆ Summaries of evidence</li> <li>◆ The MG system</li> <li>◆ Practise cases</li> <li>◆ Disclosure</li> <li>◆ Exhibiting Evidence</li> </ul>		
Being a Witness	Be able to confidently give evidence or present a case at court.	<ul style="list-style-type: none"> <li>◆ Court etiquette</li> <li>◆ Who's who in the courts</li> <li>◆ Giving evidence</li> <li>◆ Statements from records</li> </ul>		
<b>Book this course now :</b>				
Cost	This module is made up of four courses; please refer to the individual information sheets for prices. If you choose to register for a BTEC, a registration fee is payable.			
To book this event	ITS Training (UK) Ltd, 21/22 Oliver House, 23 Hall St, Chelmsford, Essex. CM2 0HG Tel: 08454 300 262 e-mail: <a href="mailto:bookings@its-training-uk.com">bookings@its-training-uk.com</a>			