

Course Title	Document Verification	Duration	Two Half Day sessions	<i>Fraud Prevention</i>
<b>Outcomes</b>	<p>Sometimes the most important thing is to be sure about the person you're talking to. Whether you're working in customer service, are an employer going through recruitment, are offering someone a service or have staff that are customer facing, you need to be confident about people's identity and that their documentation is genuine.</p> <p>Attending this course will give you the confidence to check ID documents, spot the signs of forgery and counterfeiting, and speak to the right people when you're suspicious.</p>			
<b>Prerequisites</b>	None			
Session	Aim	Content		
<b>Document value</b>	To understand the value of various types of identity documents	<ul style="list-style-type: none"> <li>◆ Common Documents</li> <li>◆ Passports</li> <li>◆ General registry documents</li> <li>◆ Foreign documents</li> </ul>		
<b>Visual verification</b>	To know how to verify documents visually	<ul style="list-style-type: none"> <li>◆ Security devices</li> <li>◆ Genuine or not?</li> <li>◆ Paper features</li> <li>◆ Laminate properties</li> <li>◆ Attachments</li> <li>◆ Inks</li> </ul>		
<b>UV Scanners</b>	To know how to use UV scanners	<ul style="list-style-type: none"> <li>◆ The scanner and how to use it</li> <li>◆ UV marking</li> <li>◆ The 'UV Dark' property</li> <li>◆ Tampering</li> </ul>		
<b>3<sup>rd</sup> party verification</b>	To know where to obtain third party verification of documents	<ul style="list-style-type: none"> <li>◆ Who to contact and when?</li> </ul>		
<b>Book this course now :</b>				
<b>Cost</b>	Price Code A (you can have up to fifteen staff per session on this event)			
<b>To book this event</b>	ITS Training (UK) Ltd, 21/22 Oliver House, 23 Hall St, Chelmsford, Essex. CM2 0HG Tel: 08454 300 262 e-mail: <a href="mailto:bookings@its-training-uk.com">bookings@its-training-uk.com</a>			