

Course Title	Effective Disclosure Management	Duration	One day	Investigation
Aim	<p>Disclosure... you know, that difficult and tiresome bit at the end of an investigation. (The bit that'll mean everything else was a waste of time if you don't get it right!) Time to remove any confusion! The Advanced Disclosure Officer course will empower you with a clear understanding of the Disclosure regime.</p> <p>Designed with you in mind, this essential and definitive learning will give you all the knowledge and understanding you need in order to confidently and effectively manage the complete Disclosure process – that's all the way from the start of the investigation, through to prosecution and any subsequent POCA financial investigation.</p>			
Prerequisites	An understanding of CPIA and the investigative process			
Outcome		Content		
Understand the law and codes relating to disclosure.		<ul style="list-style-type: none"> • CPIA, PACE, RIPA • Codes of Practice • Attorney General Guidelines 2020 • CPS manuals and guidance (2018 versions) 		
Be able to identify lines of enquiry and effectively manage the totality of material in an investigation.		<ul style="list-style-type: none"> • Identifying reasonable lines of enquiry • Source and nature of material • Intelligence, Third Party & foreign jurisdiction material • Recording and retaining • Definition of evidence • Control database - the "MG Everything" 		
Demonstrates knowledge of how to effectively manage the disclosure process.		<ul style="list-style-type: none"> • Disclosure Management Document & decision logging • Ongoing review of evidence, unused material, and its relationship with a developing investigation • Relevancy, Sensitivity & The Disclosure Test • Early Engagement, Initial Disclosure and the Common Law duty to disclose • The Prosecution Team • POCA, disclosure of material for financial investigations 		
Understand Public Interest Immunity (PII), the obligations placed on the accused and working with The Defence.		<ul style="list-style-type: none"> • Understand the implications of PII applications • Managing sensitive material (e.g. material from covert techniques) • Defence statements, timescales and appropriate venues • Section 8 applications by Accused for disclosure • What The Defence can and can't ask for • Engaging with The Defence to manage the disclosure process 		
Complete schedules to national standards.		<ul style="list-style-type: none"> • MG5s, SDCs and <i>Streamlined Summary Disclosure</i> • MG6 Case File information • MG6A Record of Pre-Interview Briefing • MG6B Officer / Staff disciplinary record • MG6C,D&E - Unused material schedules and DO report 		
Book this course now :				
Cost	Price Code B (See 'Pricing' on www.its-training-uk.com or contact us.)			
To book this event	<p>Telephone Mike or Jill on 0330 022 8262</p> <p>e-mail : bookings@its-training-uk.com</p>			