

Course Title	Investigation Skills	Duration	One day	CORE SKILLS
Overview	<p>As an investigator, you're required to carry out a job that demands a wide range of skills. And you know that it's necessary to conduct investigations in a planned, methodical, lawful and expedient way.</p> <p>You'll want to understand the different methods of investigation and the best ways to gather information, understand the planning process so that your investigation is efficient, and know what powers you have so you don't get caught out.</p> <p>Don't come on this course unless you want to become a competent investigator.</p>			
Prerequisites	None			
<p><i>NB : This course forms part of a BTEC qualification and includes delegate assessment during the course. You will be required to complete some pre-course work prior to attending this event.</i></p>				
Session	Aim	Content		
Starting an Investigation	To know what the basic requirements of any investigation are and to understand what makes a good referral for investigation	<ul style="list-style-type: none"> ◆ Quality referrals ◆ Criminal investigations ◆ Starting an investigation 		
CPIA and Confidentiality	To understand how the law affects an investigation and the responsibilities of an investigator	<ul style="list-style-type: none"> ◆ CPIA and the three roles ◆ The principles of 'record, retain, reveal' ◆ Keeping file records ◆ Implications of confidentiality ◆ Penalties for breaching confidentiality 		
Notebooks	To explain how to correctly use a notebook, so that it is an effective tool	<ul style="list-style-type: none"> ◆ Who should have one ◆ Correct use of the notebook ◆ When should it be used? 		
Investigation Methods	To know how an investigation should be conducted	<ul style="list-style-type: none"> ◆ Identification of evidence needed ◆ Investigation planning ◆ Lawful investigation 		
Basic Surveillance Rules	To know what needs to be considered within the planning of a surveillance operation and how it should be carried out	<ul style="list-style-type: none"> ◆ Different types of surveillance ◆ Personal safety ◆ Proper planning and preparation ◆ Mobile communications 		
Book this course now :				
Cost	Price Code B			
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