

| Course Title | Statement Workshop | Duration | One day | Investigation |
|--|---|--|---------|---------------|
| Outcomes | By the end of this training, your delegate will: <ul style="list-style-type: none"> ✓ draft their own statement, ensuring that all relevant evidence is included and inadmissible evidence is not ✓ take a statement from a witness ✓ plan a statement to ensure that everything is included in the correct order ✓ write clear and easy to understand statements | | | |
| Prerequisites | None | | | |
| <i>NB : You will be required to complete some pre-course work prior to attending this event.</i> | | | | |
| Session | Aim | Content | | |
| Introduction | To explain the aims of the course and understand particular objectives of individuals | <ul style="list-style-type: none"> ◆ Introductions ◆ Understand the objectives and the process of the course ◆ Agree what outcomes are required | | |
| Rules of Evidence | To know what is allowed to be included in a statement | <ul style="list-style-type: none"> ◆ Criminal Justice Act ◆ Hearsay ◆ Admissibility of evidence ◆ Judges Rules | | |
| Planning a Statement | To be able to plan a statement to ensure that everything is included in the correct order | <ul style="list-style-type: none"> ◆ Shape of a statement ◆ Separating fact from hearsay ◆ Keeping it to the point | | |
| Effective Writing | To be able to write clear and easy to understand statements | <ul style="list-style-type: none"> ◆ Grammatical Terms ◆ Writing in their words ◆ Active vs. passive language | | |
| Types of Statements | To know the types of statements that they may be required to write | <ul style="list-style-type: none"> ◆ Witness statements ◆ Customer statements ◆ Statements from record | | |
| Book this course now : | | | | |
| Cost | Price Code A | | | |
| To book this event | ITS Training (UK) Ltd, 21/22 Oliver House, 23 Hall Street, Chelmsford, Essex, CM2 0HG Tel: 08454 300 262 e-mail: bookings@its-training-uk.com | | | |