

Course Title	Student Assessment	Duration	One day	HB/CTB
<b>Outcomes</b>	By the end of this training, your delegate will : <ul style="list-style-type: none"> <li>✓ understand which students are eligible for Housing Benefit</li> <li>✓ know how to apply the Primary and Secondary Rule</li> <li>✓ understand how to calculate student loans</li> <li>✓ be able to apply the rules for housing benefit on two homes for students</li> </ul>			
<b>Prerequisites</b>	None			
<i>NB : This course forms part of a BTEC qualification and includes delegate assessment during the course.</i>				
Session	Aim	Content		
<b>Introduction</b>	To explain the aims of the course and understand particular objectives of individuals	<ul style="list-style-type: none"> <li>◆ Introductions</li> <li>◆ Understand the objectives and the process of the course</li> <li>◆ Agree what outcomes are required</li> </ul>		
<b>Eligibility</b>	To understand which students are eligible for Housing Benefit	<ul style="list-style-type: none"> <li>◆ Who is classed as a student?</li> <li>◆ Part time vs. Full time</li> <li>◆ Definitions</li> </ul>		
<b>Loans &amp; Grants</b>	To know how to calculate student loans	<ul style="list-style-type: none"> <li>◆ What is a grant?</li> <li>◆ What is a loan?</li> <li>◆ Relevant deductions</li> </ul>		
<b>Primary &amp; Secondary Rules</b>	To know how to apply the primary and secondary rules	<ul style="list-style-type: none"> <li>◆ The Primary Rule</li> <li>◆ The Secondary Rule</li> <li>◆ Student Couples</li> <li>◆ Term time accommodation</li> </ul>		
<b>Calculating Student Claims</b>	To know how to calculate a claim for Housing Benefit from a customer	<ul style="list-style-type: none"> <li>◆ Disregards</li> <li>◆ Calculating weekly income</li> <li>◆ Practice cases</li> </ul>		
<b>Book this course now :</b>				
<b>Cost</b>	Price Code A			
<b>To book this event</b>	ITS Training (UK) Ltd, 21/22 Oliver HOUse, 23 Hall St, Chelmsford, Essex. CM2 0HG Tel: 08454 300 262 e-mail: <a href="mailto:bookings@its-training-uk.com">bookings@its-training-uk.com</a>			