

Course Title	The Law and Preliminary Investigations	Duration	One day*	CORE SKILLS
Overview	<p>As an investigator, you're required to carry out a job that demands a wide range of skills. And you know that it's necessary to conduct investigations in a planned, methodical, lawful and expedient way.</p> <p>You'll want to understand the different methods of investigation and the best ways to gather information, understand the planning process so that your investigation is efficient, and know what powers you have so you don't get caught out. Don't come on this course unless you want to become a competent investigator!</p> <p><i>* Please note that this event is a blended learning course, mixing distance learning (by means of workbook and e-learning) with one day face-to-face training. You should allow up to ten hours to complete the distance learning. You <u>must</u> complete the distance learning <u>before</u> attending the face-to-face element of the training.</i></p>			
Prerequisites	None			
<p>NB : (1) This course forms part of a formal qualification and includes delegate assessment during the course. (2) You must complete the pre-course work prior to attending this event.</p>				
Session	Outcome	Content		
Starting an Investigation	Know when and how to start an investigation	<ul style="list-style-type: none"> ◆ Quality referrals ◆ Criminal investigation principles ◆ Starting an investigation 		
CPIA and Confidentiality	Understand how the law affects an investigation and the responsibilities of an investigator	<ul style="list-style-type: none"> ◆ CPIA and the three roles ◆ The principles of 'record, retain, reveal' ◆ Keeping file records ◆ Correct use of the notebook ◆ Recording and retaining evidence ◆ Implications of confidentiality ◆ Penalties for breaching confidentiality 		
Intelligence Grading & Risk Assessment	Know how to analyse incoming intelligence and select cases based on risk	<ul style="list-style-type: none"> ◆ The <i>National Intelligence Grading Model(s)</i> ◆ Source and Intelligence Evaluation ◆ <i>Handling Codes</i> and disseminating information ◆ The <i>Audit 3x3 risk matrix</i> ◆ Comparative scoring and case selection 		
Investigation Officer duties	Know how to plan and carry out an investigation and stay within the law	<ul style="list-style-type: none"> ◆ Investigation planning procedure ◆ Identifying sources of information ◆ Evaluating evidential strength ◆ Investigator powers ◆ Data protection exemptions ◆ Personal safety 		
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Cost	Price Code B			
To book this event	Tel: 0330 022 8262 e-mail: bookings@its-training-uk.com			