

Course Title	Training for Trainers	Duration	Four Days	General
Outcomes	By the end of this training, your delegate will: <ul style="list-style-type: none"> <li>• be able to plan and design quality presentations</li> <li>• understand when to use visual aides</li> <li>• understand the theory behind a training session and learning styles that may be encountered</li> <li>• know what interventions are available and when to use them during a session</li> <li>• be able to facilitate a training session and reflect on their own practice</li> </ul>			
Prerequisites	None			
Session	Aim	Content		
Introduction	To explain the aims of the course and understand particular objectives of individuals	<ul style="list-style-type: none"> <li>◆ Introductions</li> <li>◆ Understand the objectives and the process of the course</li> <li>◆ Agree what outcomes are required</li> </ul>		
Planning & Designing Sessions (L4.1 & L6.1)	To be able to plan and design quality presentations for a range of learning styles	<ul style="list-style-type: none"> <li>◆ Learning styles</li> <li>◆ Kolbs's cycle</li> <li>◆ Deciding outcomes</li> <li>◆ Planning a session</li> </ul>		
Using Visual Aides (L4.2)	To understand when to use visual aides	<ul style="list-style-type: none"> <li>◆ Pre-prepared flip charts</li> <li>◆ Handout design</li> <li>◆ Powerpoint</li> <li>◆ Whiteboards</li> <li>◆ Using graphics</li> </ul>		
Practical Presentation Skills (L6.2 & L13)	To understand the theory behind a training session and learning styles that may be encountered	<ul style="list-style-type: none"> <li>◆ Introductions</li> <li>◆ Health &amp; Safety</li> <li>◆ Dealing with Questions</li> <li>◆ Ending a session</li> <li>◆ Marking</li> <li>◆ Ending a session</li> </ul>		
Interventions	To know what interventions are available to the trainer and when it they are suitable during a training session	<ul style="list-style-type: none"> <li>◆ Dealing with group dynamics</li> <li>◆ Dealing with difficult delegates</li> <li>◆ Equal opportunities</li> </ul>		
Practical Assessment	To be able to practically demonstrate their skills during a training session, showing the ability to reflect on own practice	<ul style="list-style-type: none"> <li>◆ Present a training sessions</li> </ul>		
<b>Book this course now :</b>				
Cost	Price Code I			
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